PROCEDURE FOR ACCEPTING/REJECTING AN ULTRASOUND SCAN ON THE DAY OF EXAMINATION

Procedure for cancelling a patient on the day of a patient's Examination:

- In the case where a patient needs to be cancelled on the day of the examination all effort should be made to cancel before the patient arrives.
- All sonographers must obtain the 2nd opinion of a Lead Sonographer followed up with written conclusion, to be added to Clinical Governance record, before rejecting a patient scan. This step is essential to ensure that we remain fully compliant with our contractual & Clinical Governance obligations as a company.
- If the sonographer does not receive a response to reject a scan from a Lead Sonographer, then they should perform the most appropriate examination to answer the clinical question or the booked ultrasound examination, unless it is medically detrimental to the patient for the scan to proceed.

Queries about booked ultrasound scans should be made before the patient arrives. Otherwise, if you need to cancel once the patient is there you need to follow the above procedure.

Please ensure that you follow this policy. If you have any questions or require further clarification, do not hesitate to reach out to your Lead Sonographer or a member of the management team.